

**WOODLAKE PRESERVATION ASSOCIATION  
SPECIAL BOARD MEETING MINUTES  
November 20, 2022**

**Call to order:** Officially called to order at 3:13 PM by Charley Todd via Zoom

**Board Members present:** Charley Todd, Linda Huff, Robert Patterson, Dan Mizer

The WPA Board is holding a special meeting to discuss the formation of the volunteer Architectural Control Committee (ACC). With passage of Senate Bill 1588, board members nor members of their immediate household can serve on an ACC. WPA reached out to property owners for volunteers and as a result this meeting is called to discuss the formation of a WPA ACC comprised of volunteers. The WPA Board discusses the six volunteers, including their willingness to serve, their background in relation to architectural controls, their time in Woodlake and location of their current property.

After conversation, Charley Todd makes three motions:

**Motion 1: A motion to invite Larry Brown, Marque' Mathis and Brian Colwell to serve on the WPA ACC and to make them aware that Adam Casto, Larry Dooley and Derry Harrison can serve as alternate committee members if needed.** The motion is 2<sup>nd</sup> by Dan Mizer and is voted unanimously by remaining board members present. **Motion is passed.**

**Motion 2: A motion that decisions made by the ACC are final. If a homeowner receives a denied request the homeowner can then file an appeal that will be reviewed by the WPA Board. This is in compliance with Senate Bill 1588.** The motion is 2<sup>nd</sup> by Robert Patterson and is voted unanimously by board members present. **Motion is passed.**

**Motion 3: A motion that a resale certificate (TREC No. 37-5) which is required by a subdivision whose property is subject to mandatory membership in a property owners' association will continue to be handled by the WPA Board with assistance from the ACC if needed.** The motion is 2<sup>nd</sup> by Linda Huff and is voted unanimously by board members present. **Motion is passed.**

Action items:

1. Charley Todd will prepare an email to send to members and alternates for the new ACC.
2. Charley Todd will set up a zoom meeting for the new ACC to introduce the process and the new ACC form.
3. Linda Huff will ensure that a statement is added to the new ACC form indicating that denials can be formally appealed to the WPA Board.
4. All board members will review and provide feedback to the ACC process document to finalize the process to be used by the newly formed ACC.

Meeting adjourned at 3:45 PM. Next regular WPA board meeting is scheduled for December 12, 2022.